

# MADISON COUNTY PURCHASING DEPARTMENT

P.O. Box 608

Canton, MS 39046 -PH. (601) 855-5534

Complete the information and obtain appropriate approval below. Submit the completed and approved form to the Purchasing Department. Forms that are not approved or incomplete will be returned to the requisitioner. All inquiries may be directed to [kesha.buckner@madison-co.com](mailto:kesha.buckner@madison-co.com)

## PURCHASE REQUISITION FORM

**Department Name:** Adult Drug Court

**Date:** 04/27/2021

**Vendor Number:**

**Ship To:** Jessica Culpepper

**Vendor Name:** Walmart

ITEM#	DESCRIPTION	QUANTITY	UNIT COST	GENERAL LEDGER ACCT#	TOTAL
553481190	One card all the favorites Darden	8	30	194161606	\$240.00
574133431	Congrats gift card	10	20	194161606	\$200.00
Grand Total:					\$440.00

**Approved By:** Jessica Culpepper